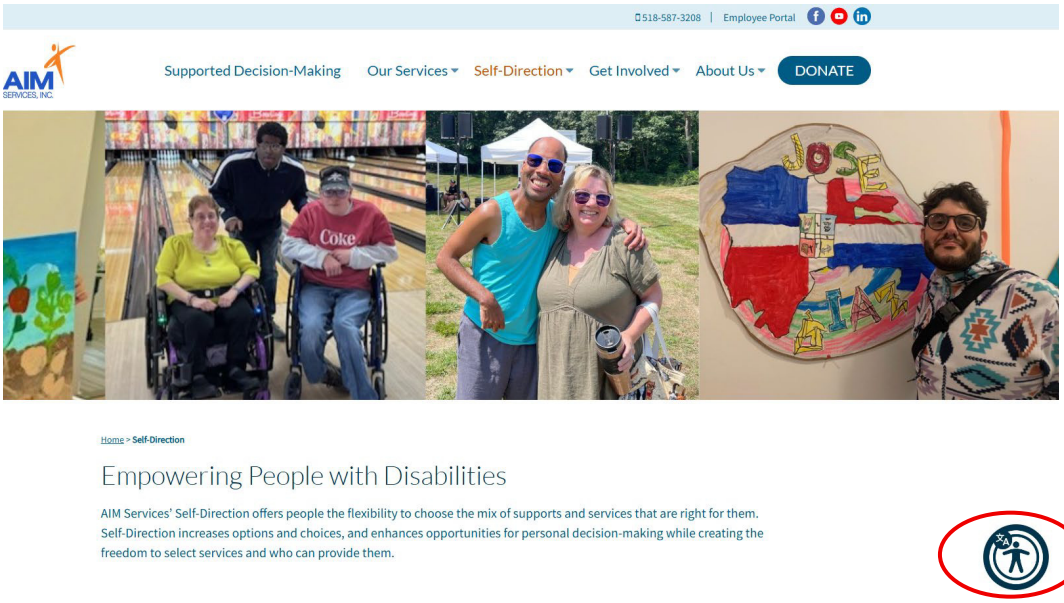
AIM Recite Me Quick Guide

Recite Me is an accessibility platform offering digitally inclusive AIM website tools and resources. The toolbar supports a customizable experience that improves usability in a way that works best for the website visitor

Launching Recite Me toolbar:

1. Navigate to the AIM Self-Direction Website at www.aimservicesinc.org/self-direction/

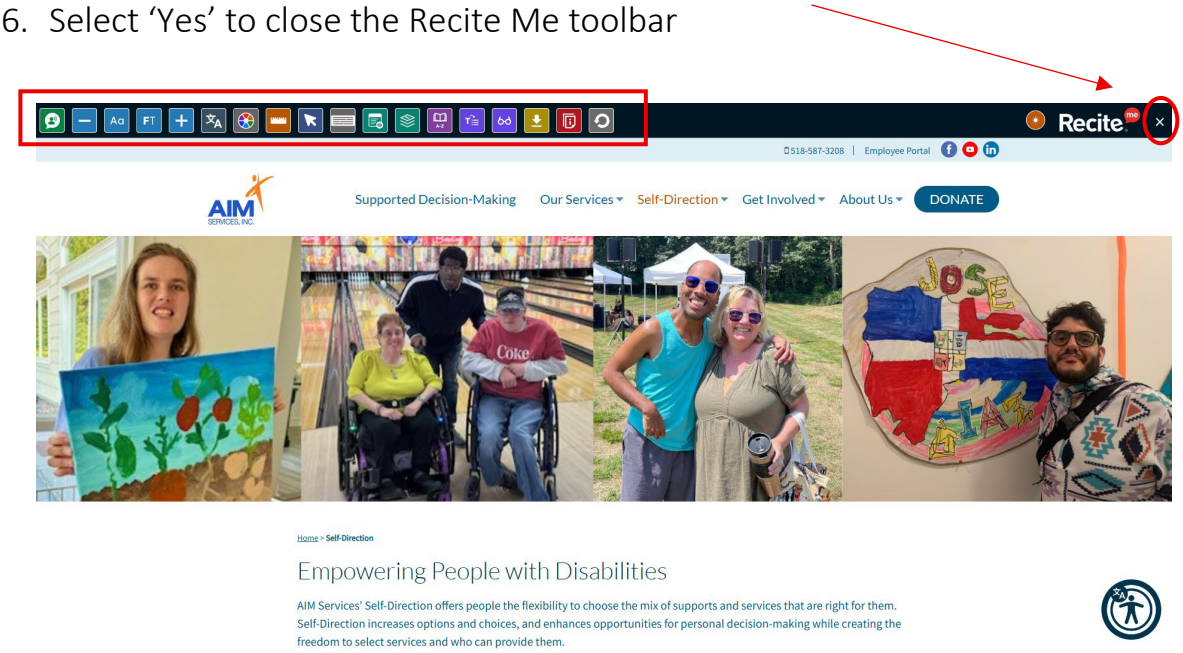
2. Locate the blue accessibility icon (bottom right-hand side of screen)



3. Select the accessibility icon (highlighted red) to launch the Recite Me toolbar



4. Recite Me Toolbar will open at the top of the webpage for user to select accessibility preferences
5. To close out of the Recite Me toolbar, select the X (top right-hand side of screen)
6. Select 'Yes' to close the Recite Me toolbar



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Recite Me Toolbar Key



Text To Speech: This allows you to hover over text on the page and it be read aloud. You can customize the reading speed and the voice, as well as replay text and turn this feature on and off through the green icon.



Font Options: These icons allow you to make changes to the font that is visible on the website. You can edit the font, increase and decrease text size, and improve legibility with the “Focus Mode” for text.



Translation: This icon enables language translation of on-screen text. Please Note: Languages that can be read aloud will be marked with a speaker icon.



Color Theme: This icon allows users to edit the color scheme of the website.



Ruler options: This icon will populate a ruler to use as a guide on screen. You can edit the color and opacity of the ruler.



Cursor Options: This icon allows you to edit the cursor size and color.



Screen Mask Options: This icon allows you to mask parts of the screen. You can edit the color, size and opacity.



Page Option: This icon allows you to hide images, pause videos and view image descriptions.



Page Structure: This icon provides an overview of the webpage’s layout and key elements.



Dictionary: This icon allows you to select a word or search a word to view its definition.



Simplify Content: This icon uses AI to simplify the current webpage information.



Page Summarizer: This icon will give you a summary of the information displayed on the webpage.



Download Audio: This icon allows you to download an audio recording of text that is selected on the webpage.



Information: This icon gives you quick access to Recite Me tools.



Reset: This icon will reset the Recite Me toolbar.

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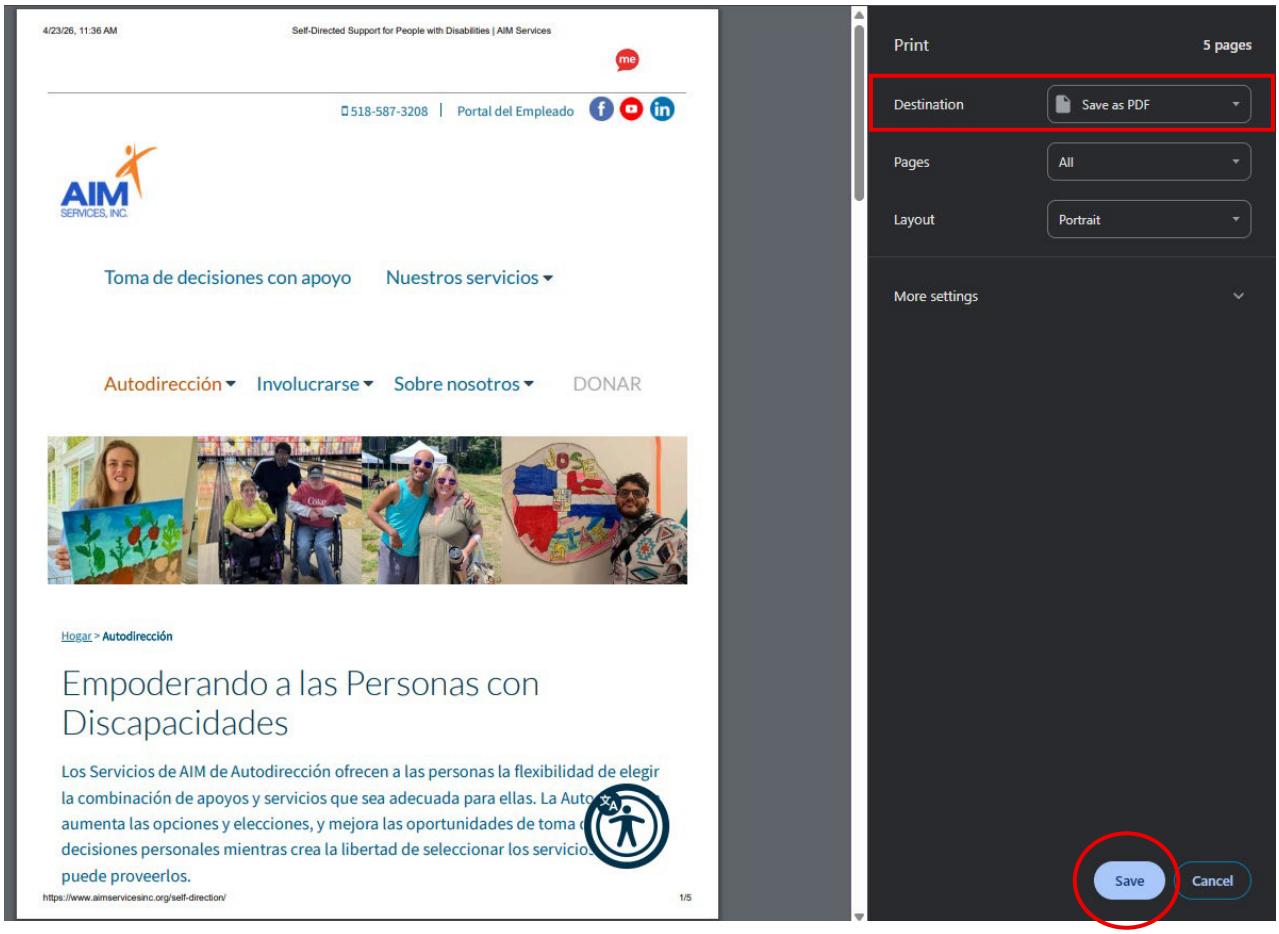
Saving accessible resources as PDF files:

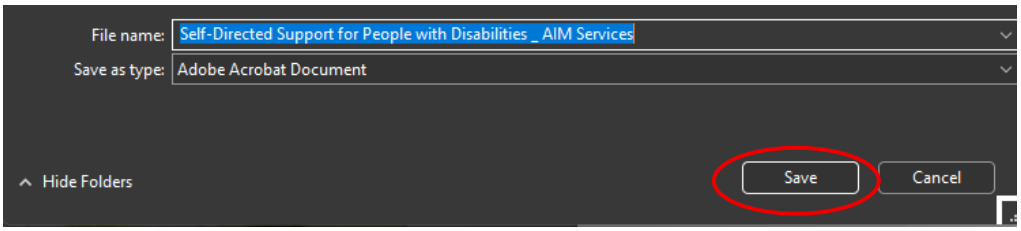
1. Navigate to the desired webpage

2. Launch Recite me and select accessibility preferences

3. To save accessible resources as PDF files:
   - For browser controls select menu for printing to PDF options
   - For keyboard controls select CTRL+P (windows) **or** Cmd+P (mac) for printing to PDF options

4. The print preview destination must reflect as 'Save as PDF'
5. Select save then select the desired file destination on your device





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